

## ***West Side Elementary School Parental Involvement Policy***

**WEST SIDE ELEMENTARY SCHOOL** believes positive parental involvement is essential to achieve maximum emotional, social, and academic growth and encourages participation of parents in all aspects of their child's education.

### ***Strategies to Increase Parental Involvement***

#### **Development of Policy**

**WEST SIDE ELEMENTARY SCHOOL** will implement the following:

- Administer a Parent Needs Survey in the spring of each year which will provide input as to the effectiveness of the school-wide program; especially the Parental Involvement Policy.

Data gathered from the surveys will be analyzed and compiled along with other data from the comprehensive needs assessment to determine the overall effectiveness of the school-wide policy.

- Involve parents in the development of the School-Wide Title I Policy

The School-Wide Title I Advisory Committee is comprised of parents, teachers, students, and community members. This committee plays a fundamental role in the development of the School-Wide Policy which includes the Parental Involvement Policy.

- Provide an open round-table for information and decision making at PTO meetings
- Make available to parents and community members the School-Wide Title I Policy which includes the Parental Involvement Policy. This Policy will be maintained in the principal's office and on the District's webpage.
- Parents are informed in the actual document and at the annual meeting that they may make comments if they disagree with any of the content found in the School-wide Title I policy.

## **Annual Parent Meeting**

**WEST SIDE ELEMENTARY SCHOOL** will implement the following:

- Arrange an annual meeting (additional meetings as necessary) in order to inform parents about the school-wide program and Title I requirements and offerings.

An annual meeting will be held at the beginning of each school year in which parents will be informed of Title I and the School-wide program.

- Involve parents in the policy review and improvement of the school-wide program
- Provide parents information about programs, curriculum, assessment, and achievement expectations.

Information may be provided to parents through:

Newsletters, School website, Student handbooks, Telephone calls, Conferences, PTO meetings, and the Picayune Item

## **Parental Involvement Policy Procedures**

Parents will be notified of annual meetings concerning **WEST SIDE ELEMENTARY SCHOOL'S** Title I School-Wide Policy which includes the Parental Involvement Policy.

- Parents are notified at the annual Title I meeting.
- Needs assessments and surveys are completed.
- Data from these surveys as well as data from the comprehensive needs assessment are compiled and analyzed in order to determine the overall effectiveness of the Title I School-Wide Policy which includes the Parental Involvement Policy.

## **Building Capacity**

To ensure effective involvement of parents and to support a partnership among **WEST SIDE ELEMENTARY SCHOOL**, parents, and community members that enhances student academic achievement we:

- Shall provide professional development opportunities to improve student achievement for faculty and staff
- Maintain parental involvement resources

Parental involvement resources will be maintained at the school and the Picayune School District Parenting Center

Coordinate and provide educational services to ESL students and parents

- Shall educate faculty and staff through in-service opportunities of the importance of working with parents as equal partners to build ties between parents and school
- Shall provide parents with opportunities that explain state academic and achievement standards, state and local assessments, and student progress through

Parent/Teacher Conferences, Annual Title I meeting, meetings conducted by the principal, and guidance counselor to explain the following:

- ✓ MCT 2 Student Profile Reports
  - ✓ Assessment Results
  - ✓ Student Progress Reports
  - ✓ Student Report Cards
  - ✓ State School Report Card
  - ✓ English acquisition results
- Shall coordinate and integrate parent involvement programs/activities
  - Shall work with local businesses and community agencies to develop partnerships with student and school recognition programs
  - May provide certain documentation to families in Spanish
  - May involve parents in the development of training to improve instruction
  - May conduct workshops seminars to train parents on parent involvement
  - May conduct meetings at a variety of times to maximize opportunities for parents to participate in school related activities
  - May provide reasonable support for parental involvement activities under this section as parents may request and as available funding allows
  - May pay reasonable and necessary expenses associated with local parental involvement activities for school-related sessions as funding allows
  - May train and support parents to enhance the involvement of other parents

## **Shared Responsibilities for High Student Performance**

**WEST SIDE ELEMENTARY SCHOOL** shall develop a school-parent-student compact. The compact shall outline how administrators, school faculty, parents, and students will share responsibility for improved student achievement. It will also provide means by which the school and parents will build a partnership to help students achieve the state's high academic standards. Compacts will be provided (as practical) in languages that parents can understand. Compacts will be discussed with teachers at the beginning of each year. Teachers will then discuss compacts with their students and obtain student signatures. Compacts will be signed by parents. After parents have signed the compact, it **should** be returned to that student's homeroom teacher. Teachers and the administrator will then sign the compact which will be kept on file to be used during parent-teacher or student-teacher conferences.

Home-school compacts will be revised annually as needed. Parents will be invited to submit input in writing or to attend revision meetings.

## **Accessibility**

**PICAYUNE SCHOOL DISTRICT**, to the extent practical, will provide educational services to students identified as delinquent, disabled, ESL (English as a Second Language), homeless and unaccompanied, migrant, and neglected. Information will be provided in a readable format and assistance will be provided for understanding the needs and academic progress of the student.

## **Parents' Right-to-Know**

**WEST SIDE ELEMENTARY SCHOOL** will provide parents with documentation concerning meetings, the qualifications of their child's teacher as required by NCLB, when their child is taught by any person who is not highly qualified as required by NCLB, when a substitute is not highly qualified and is employed for more than four consecutive weeks, program development, planning, and the continued education of their child.

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I programs.

This policy was adopted and/or revised by **WEST SIDE ELEMENTARY SCHOOL** for the 2009-2010 school year.